

# Conference Vetting System (CVS)/e4ethics - Refresher Training -

November 2025  
CVS Team

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# Agenda

- Part I : Conference Vetting System (CVS) and e4ethics : Scope and Governance
- Part II : CVS criteria : Assessment and Application
  - 5 Assessment Criteria
  - Specific requirements for Third Party Procedure Trainings (TPPTs)
- Part III : CVS/e4ethics 2.0 Platform: Submission and Review Process
- Part IV : Ethical MedTech Europe Updates
  - Process for Ethical MedTech logo
  - Reminder : End of the Trusted Partner Programme

# Part I: Conference Vetting System (CVS) and e4ethics: Scope and Governance



[Conference Vetting System](#) [e4ethics](#) [Transparent MedTech](#) [Ethical Charter](#) [Resources](#)

## Conference Vetting System



[Conference Vetting System](#) [e4ethics](#) [Transparent MedTech](#) [Ethical Charter](#) [Resources](#)

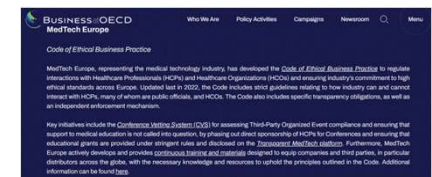
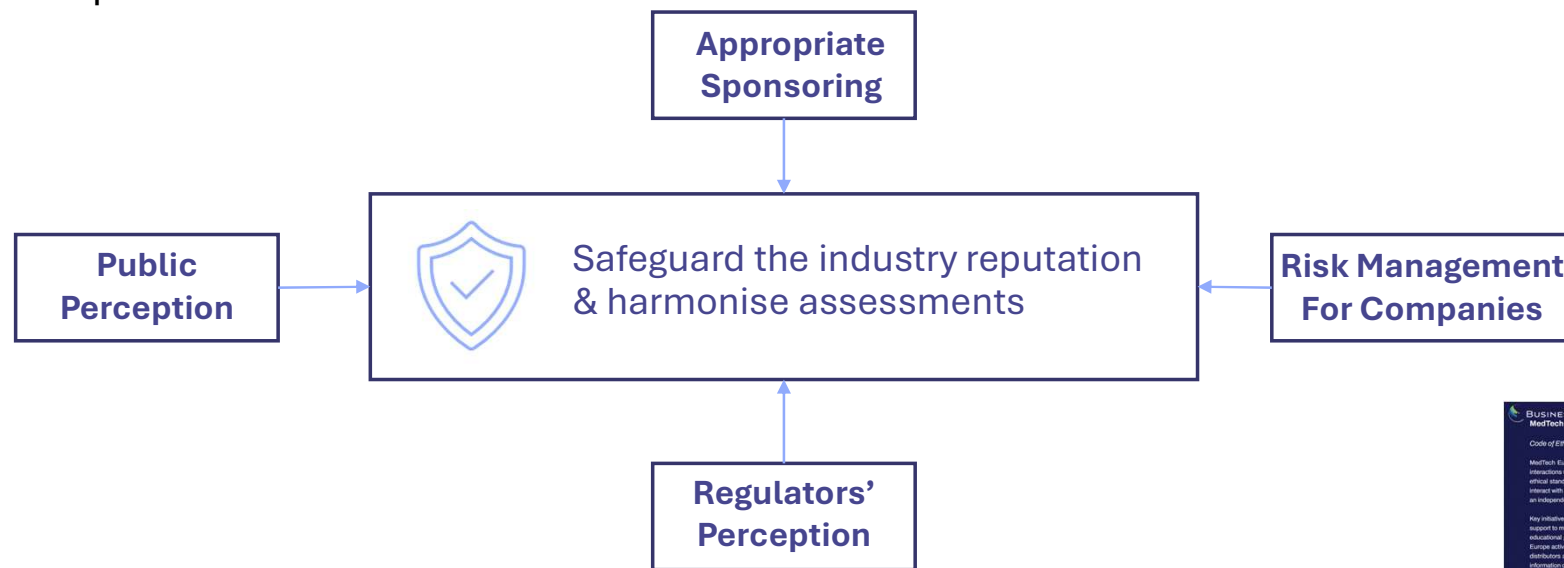
## e4ethics

- Why CVS and e4ethics
- Evolution of CVS and e4ethics
- Unique Platform
- Scope
- CVS/e4ethics in Figures
- CVS Compliance Team

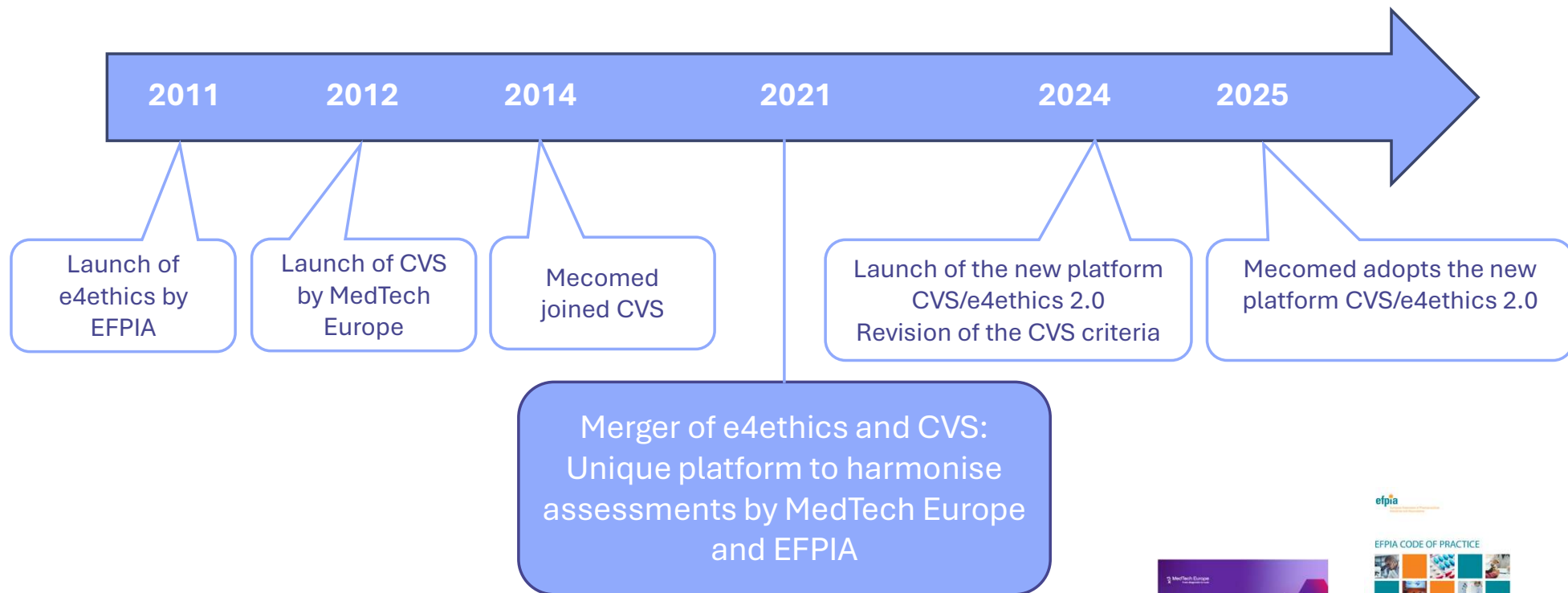
# Why CVS/e4ethics: Ensure Ethical Support for Medical Education

MedTech and Pharmaceutical companies provide educational grants for medical education.

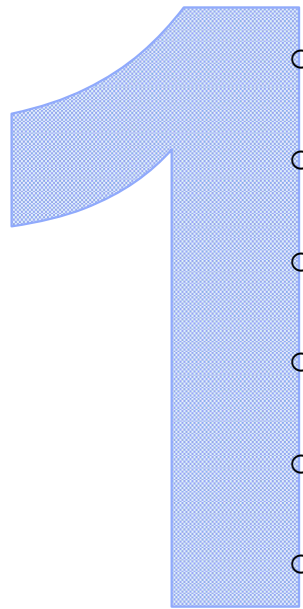
CVS/e4ethics is a unique initiative in the healthcare industry: a centralised decision-making system that reviews individual third party organised events and congresses to ensure that industry's financial support cannot be called into question.



# Evolution of CVS/e4ethics



# CVS & e4ethics: Unique Platform



- Platform for CVS and e4ethics
- Submission for events supported by MedTech Europe and EFPIA members
- Dedicated team of 2 Compliance Officers
- Set of 5 criteria for the assessment
- Review and appeal process
- Single Decision

For events taking place in **Mecomed** countries, please refer to the **Mecomed** guidelines.

# CVS & e4ethics: Scope

## ✓ Medical educational events

- National and virtual events are out of scope of CVS. **They still need to comply with the respective codes!**
- Veterinarian events are out of scope of MedTech Europe



- Events in the countries within the scope of the **EFPIA Code**
- **≥ 500** HCPs & **≥ 5** Countries
- e4ethics decisions binding for EFPIA Member Companies



- Held **in** the MedTech Europe geographical area: Attended by delegates from **≥ 2 countries** of MedTech Europe

Are HCPs from at least 2 countries invited or expected to attend?

- Held **outside** the MedTech Europe geographical area: **≥ 1** delegate from the MedTech Europe area
- CVS decisions binding for MedTech Europe Member Companies

For events taking place in **Mecomed** countries, please refer to the **Mecomed** guidelines.



# CVS/e4ethics in Figures

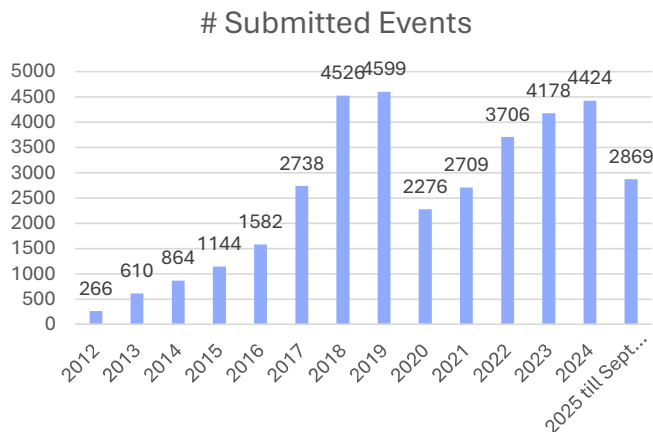
**36,500**  
events  
submitted  
since 2012

**2,900**  
events  
submitted  
in 2025  
(Sept)

**83%**  
Compliant events  
in 2025

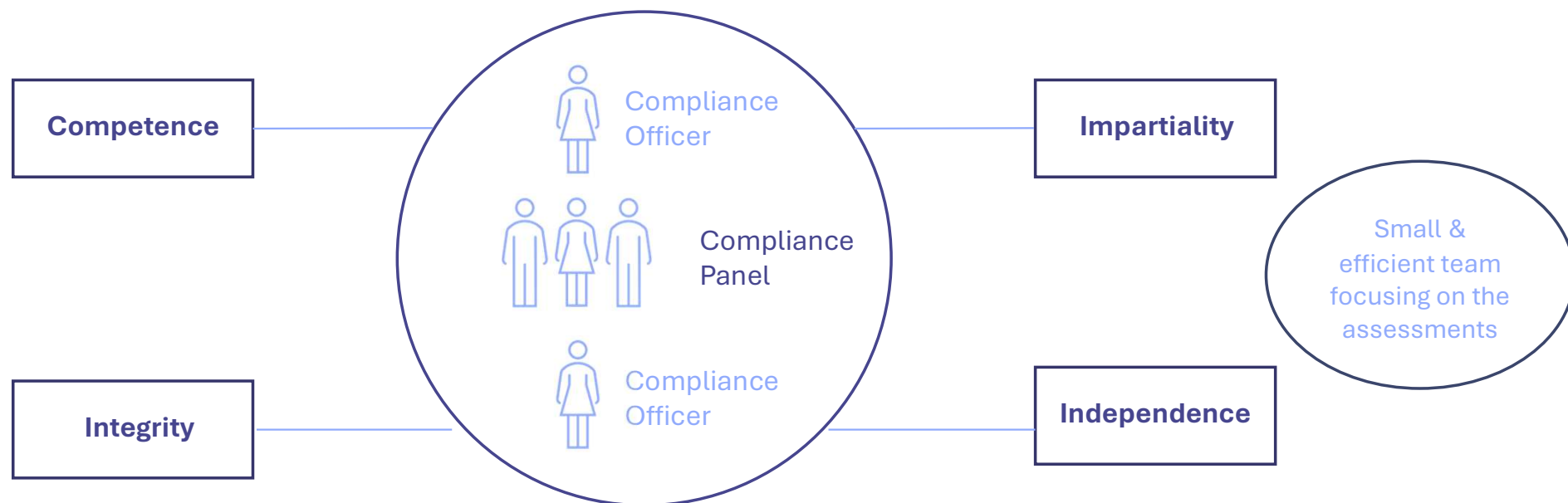
5% Not compliant

12% Ongoing or not assessed  
(late submission,  
insufficient information,  
out of scope)





# Compliance Team for CVS/e4ethics



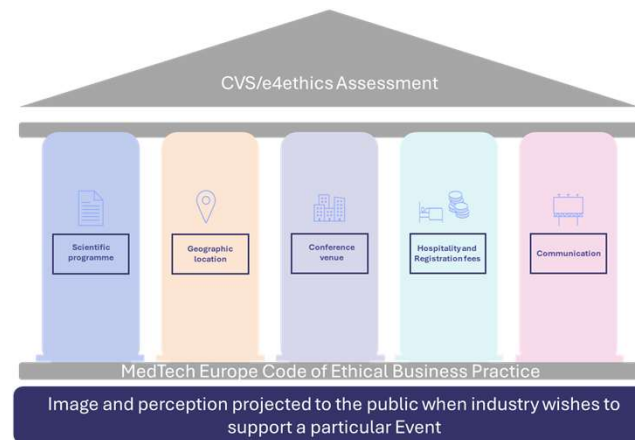
The CVS operates independently via a Compliance Team composed of:

- two Compliance Officers and
- three Compliance Panel members

The Compliance Officers operate under the supervision of the MedTech Europe Compliance Panel

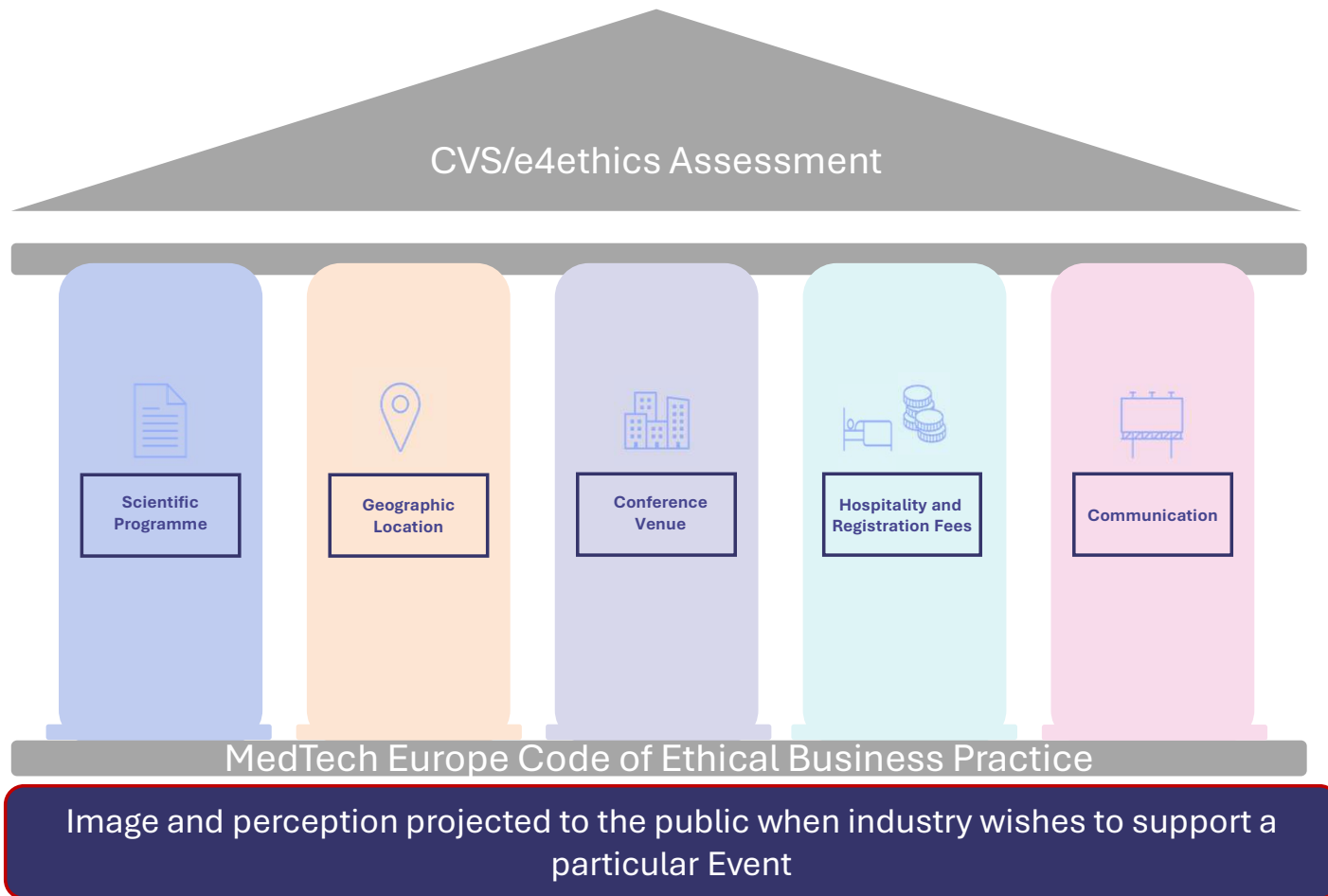
## Part II: CVS Criteria: Assessment and Application

- 5 Assessment Criteria



- Specific requirements for Third Party Procedure Training (TPPT)

# 5 CVS Criteria with the same weight



- ✓ The criteria have been revised  
(Effective July 2024)
- ✓ Stricter interpretation of the Criteria
- ✓ Assessments are conducted independently on a case-by-case basis.
- ✓ A compliant assessment of a prior event does not guarantee future approval.

# Event Programme



Scientific  
Programme



Geographic  
Location



Conference  
Venue



Hospitality and  
Registration Fees



Communication

- Educational Event with a programme that relates to the specialty and/or medical practice of the HCP

- Requirements

- In **English**
- Clear schedule with **no gaps**
- A minimum of **6** hours for a full conference day and **3** hours for a half day
- **The faculty for each session must be identified.**
- **Serious medical subjects** related to the therapeutic area of the conference. Indicate the title and the faculty for each session
  - Scientific sessions exclude networking events, opening ceremony, lunch, dinner ...
- Minor components of the agenda content relating to non-medical topics, such as communication skills, practice management, and speaking and presentation skills are acceptable.
  - Non-medical topics should be relevant in the context of the overall theme and agenda of the conference.
  - Non-medical topics should never become the main or an important attraction of the conference.



# Event Programme: Best Practice



Scientific  
Programme



Geographic  
Location



Conference  
Venue



Hospitality and  
Registration Fees



Communication

Programme 1 January 2026			
Time		Session Title	Faculty / Speaker
08:00 - 08:45		Registration and Welcome Coffee	N/A
08:45 - 09:00		Opening Remarks: The New Horizon of Cardiology	Prof. Anne-Marie Durand (Congress Chair)
09:00 - 10:30		Session 1: Novel Approaches in Lipid Management	
	09:00 - 09:30	Beyond Statins: PCSK9 Inhibitors and Future Targets	Dr. James P. Alcroft
	09:30 - 10:00	The Role of Inclisiran in Long-Term Patient Care	Dr. Elena Rostova
	10:00 - 10:30	Case Studies in Dyslipidemia Management	Prof. Samuel Chen
10:30 - 11:00		Coffee Break & Networking	
11:00 - 12:30		Session 2: Advances in Heart Failure (HF) Treatment	
	11:00 - 11:30	SGLT2 Inhibitors: A New Pillar in HFpEF and HFrEF	Dr. Markus Weber
	11:30 - 12:00	New Frontiers in Amyloid Cardiomyopathy	Prof. Chloé Dubois
	12:00 - 12:30	Optimizing Guideline-Directed Medical Therapy (GDMT)	Dr. Sanjay Rajan
12:30 - 13:30		Cardiac Imaging	Dr. Fiona Miles
13:30 - 15:00		Session 3: The Future of Antithrombotic Therapy	
	13:30 - 14:00	Factor XI Inhibitors: Efficacy vs. Bleeding Risk	Prof. David O'Malley
	14:00 - 14:30	Dual Antiplatelet Therapy (DAPT): How Short is Too Short?	Dr. Kenji Tanaka
	14:30 - 15:00	Managing Anticoagulation in Complex Patients	Dr. Maria Gonzalez
15:00 - 15:30		Coffee Break & Networking	
15:30 - 16:30		Panel Discussion: Integrating New Technologies into Clinical Practice	Moderator: Prof. Anne-Marie Durand Panelists: Dr. James P. Alcroft, Prof. Chloé Dubois, Dr. Markus Weber, Dr. Kenji Tanaka
16:30 - 16:45		Closing Remarks and Adjournment	Prof. Samuel Chen (Scientific Committee Lead)

# Event Location



Scientific  
Programme



Geographic  
Location



Conference  
Venue



Hospitality and  
Registration Fees



Communication



- NOT the main attraction
- Requirements:
  - In or near a city, scientific or business centre, conducive to exchange of ideas and the transmission of knowledge
  - Central location
  - Ease of access
  - In addition, consideration of the seasonality
    - If the location is predominantly a touristic or holiday destination, it may still be considered non-compliant



# Event Location



Scientific  
Programme



Geographic  
Location



Conference  
Venue



Hospitality and  
Registration Fees



Communication



# Event Venue



Scientific  
Programme



Geographic  
Location



Conference  
Venue



Hospitality and  
Registration Fees



Communication



- Venue conducive to the exchange of scientific and medical information and the transmission of knowledge
- Requirements:
  - Appropriate conference facilities
  - The image of the venue among the public, media and authorities cannot be perceived as luxury, touristic/holiday and/or entertainment/leisure facility
  - Spa and resort hotels, hotels with beach access, on-site casino, hotel with golf courses, cruise ships, not allowed.
  - When offering the proper conference facilities for an Event, museums and stadiums can be compliant
    - Not the main attraction
    - Separate entrance
    - No free or discounted tickets included in the registration fee
    - For stadiums, no concurrent leisure event



**Reminder: A compliant assessment of a prior event does not guarantee a future approval.**



# Event Venue



Scientific  
Programme



Geographic  
Location



Conference  
Venue



Hospitality and  
Registration Fees



Communication



# Hospitality and Registration Fees



- Principle: The **registration fees** for participants should cover only the scientific programme, authorised activities and modest and incidental hospitality.

- Hospitality covers accommodation, meals/breaks, networking events/get-togethers and (welcome, closing, gala dinner, party ...) receptions included in the fees

- Requirements:

- Hospitality should be modest and incidental and limited to reasonable hotel accommodation, venues and meals
  - **Spouses, partners, family and/or guests** should not benefit from hospitality sponsored by MedTech Europe members
  - **Social programme:**
    - Must be outside of the programme schedule
    - Must be paid for separately **by the HCP delegates** when it includes any entertainment
    - This information must be made clear in the programme or website of the Event
  - Childcare services may be available on site to delegates, but this service must be charged separately, never funded by the industry and clearly specified on the conference website.
  - Any form of gift is not compliant



Not compliant



Scientific  
Programme



Geographic  
Location



Conference  
Venue



Hospitality and  
Registration Fees



Communication

# Hospitality and Registration Fees: Entertainment



Scientific  
Programme



Geographic  
Location



Conference  
Venue



Hospitality and  
Registration Fees



Communication



- Entertainment may not be funded by the industry
- In cases where a separate fee is paid by the HCP:
  - The fee has to be clearly mentioned on the website/registration form/programme
  - The fee must be at market value (reasonableness)
  - *Even when a fee is paid*, if the entertainment is deemed as potentially damaging the industry reputation due to luxurious, extravagant, or memorable hospitality, the event will be assessed as not compliant

# Hospitality and Registration fees : Entertainment



Scientific  
Programme



Geographic  
Location



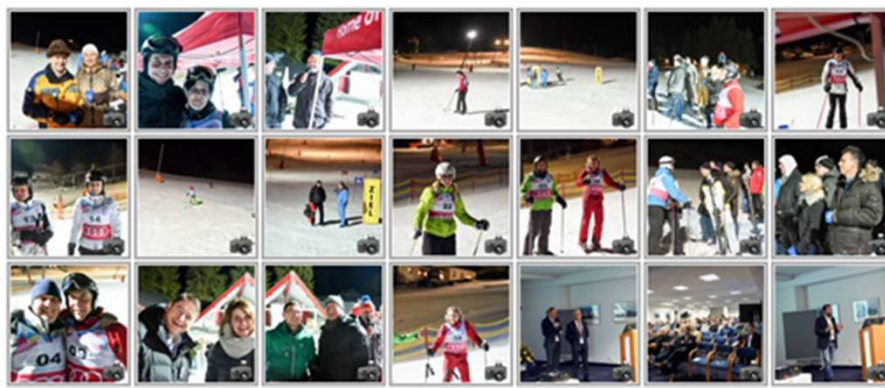
Conference  
Venue



Hospitality and  
Registration Fees



Communication



## Supporting programme - Social evening 16.01.2026 (adults) \*

The social evening takes place in the Fichtelberghaus and includes both the cable car ride to the location and the evening descent back.

- ☐ Supporting programme - 1 person 80,00 € plus 19 % VAT
- ☐ Supporting programme - 2 persons 160,00 € plus 19 % VAT
- ☐ No participation



# Communication



Scientific  
Programme



Geographic  
Location



Conference  
Venue



Hospitality and  
Registration Fees



Communication

- Principle: Advertising support should highlight the scientific nature of the programme content.
- Requirements:
  - A valid link to the official Event website
  - Only practical travel information (how to reach the conference venue or where to find accommodation)
- No focus on touristic visuals of the destination (landscape, landmarks, monuments), instead focus on the scientific/ therapeutic area relating to the Event.
  - No material promoting the destination of the Event (tourism pictures or information) **should be hosted on the website.**
  - No reference to any temporary events (e.g., temporary exhibition, sport competition) taking place at the Location.



# Communication : best practice



Scientific  
Programme



Geographic  
Location



Conference  
Venue



Hospitality and  
Registration Fees



Communication



## COURSE REGISTRATION

Early Bird Registration – until 15 October 2025	€ 400,00
Regular Registration – from 16 October 2025 & On site	€ 450,00

**Delegate Registration is mandatory for participation in the scientific sessions**

**ISGS registration fee includes:**

- Admission to scientific sessions
- Final programme
- Certificate of attendance
- Coffee breaks,
- Working lunches

For Registrations Terms & Conditions please click [here](#).

*The ISGS COURSE has limited spaces, we strongly suggest to register as soon as possible to secure your attendance.*

» REGISTER NOW

Check the [Preliminary Scientific Programme](#) here below:

» SCIENTIFIC PROGRAMME

# Third-Party Procedure Training (TPPT)

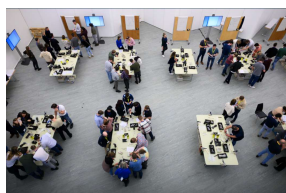


- **Third-Party Organised Educational Events that are primarily intended to provide HCPs with information and training on the safe and effective performance of one or more clinical procedures, in circumstances where the information and training concern:**
  - Specific therapeutic, diagnostic or rehabilitative procedures, namely clinical courses of action, methods or techniques (rather than the use of medical technologies); and
  - Practical demonstrations and/or training for HCPs, where the majority of the training programme is delivered in a clinical environment.



# How to qualify as TPPT : Checklist

As from January 1st 2024, sponsoring members need to ensure that the event complies with the requirements of a TPPT.



Criteria	Description	Who checks	Assessment Potential Outcome	Assessment
Programme	<b>Duration</b> of the programme > 6 hours for a full day; > 3 hours for a half day. No gap allowed	CVS team	Refer to CVS criteria: Compliant/Not Compliant	
	<b>Practical sessions</b> must in all cases represent more than 50% of the full programme	MTE Member	Company's assessment (cf calculator tab). If not compliant, event type must be corrected to Third Party Organized Event	
	<b>Hands-on sessions</b> must represent at least one-third of the full programme.	MTE Member	Company's assessment (cf calculator tab). If not compliant, event type must be corrected to Third Party Organized Event	
Venue	Typically organised in either a clinical environment or in places suitable for (or set up to) simulating medical procedures	CVS team	Refer to CVS criteria: Compliant/Not Compliant	
Stand-alone event	Specific TPPT: no adjacent Event	CVS team	If adjacent to another event, event type must be corrected to Third Party Organized Event	
Size	Specific TPPT: Must usually be relatively small.	MTE Member/ CVS team	If event is important, event type must be corrected to Third Party Organized Event	
Location	Refer to CVS criteria	CVS team	Refer to CVS criteria: Compliant/Not Compliant	
Hospitality	Refer to CVS criteria	CVS team	Refer to CVS criteria: Compliant/Not Compliant	
Communication	Refer to CVS criteria	CVS team	Refer to CVS criteria: Compliant/Not Compliant	



# TPPT Calculator

To calculate the duration of the practical and hands-on sessions and verify if they meet the threshold for a TPPT.

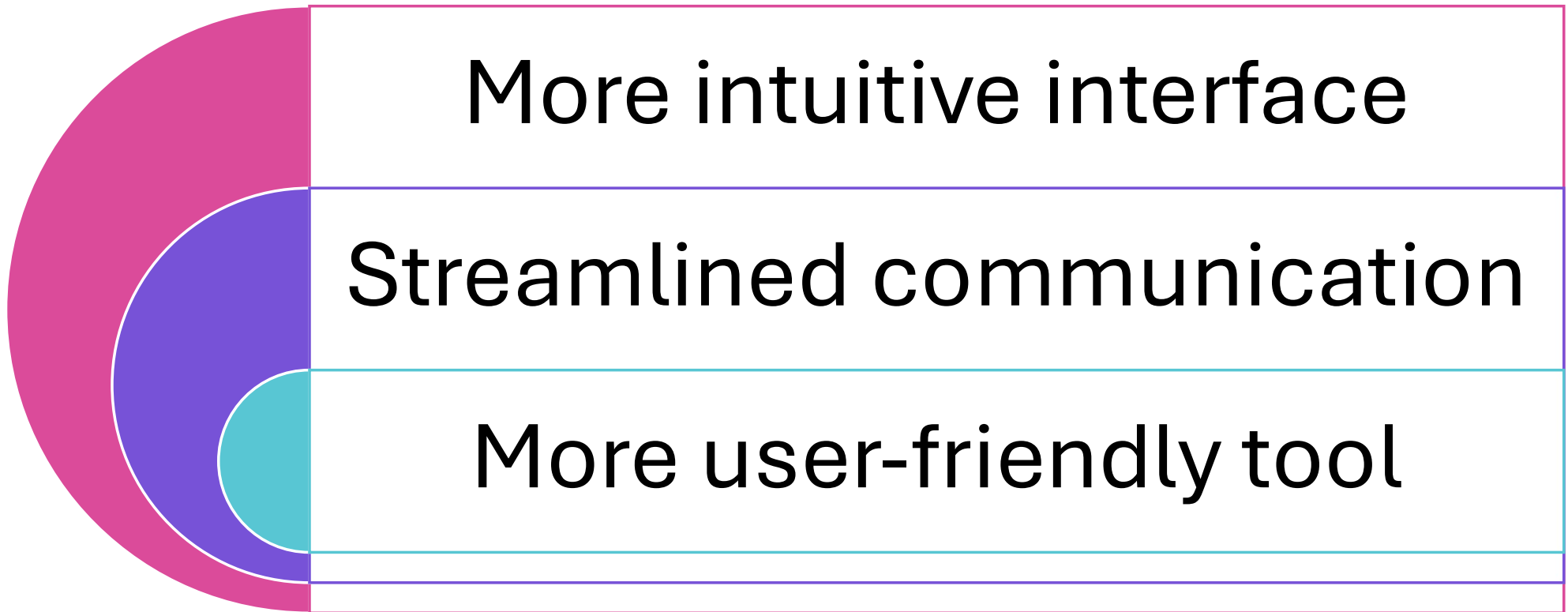
Fill in this column only



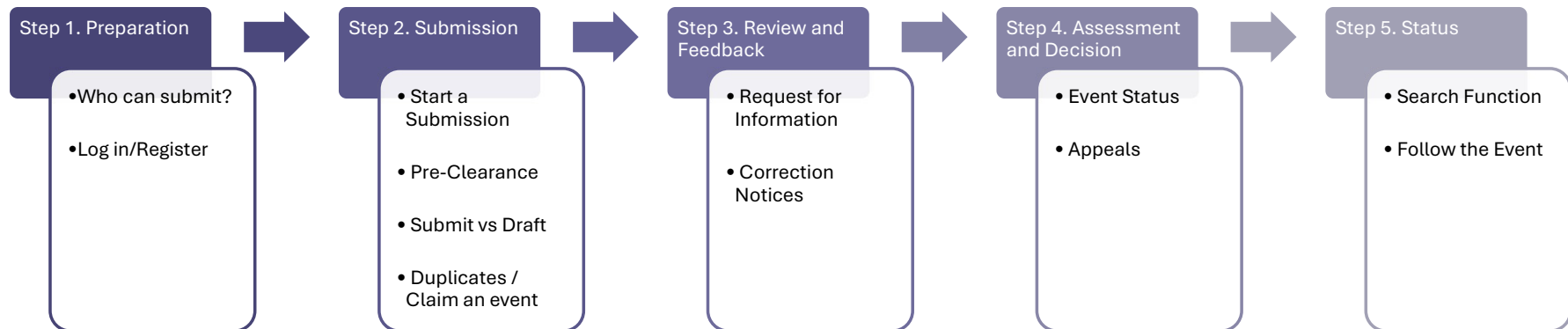
Practical/Theoretical	Requirement 1	Session type	Duration (hrs)	Requirement 2	Calculation 1	Calculation 2
Practical sessions	at least 50% of the total duration of the sessions	<b>Hands-on sessions:</b> attendees participate actively. They perform specific procedures on settings and environments appropriate for the practice of the relevant procedure.	8	at least 33% of the total duration of the sessions		47,06%
		<b>Streaming (e.g. video, 3D-rendering software, augmented reality) or demonstrations of live surgeries <i>followed immediately</i></b> by participation of attendees in related hands-on sessions. Such demonstrations would only qualify as practical sessions if they are followed by hands-on sessions, because they do not normally require active participation of the attendees.	3			82,35%
		<b>Case study sessions</b> where the trainees learn about procedure preparation, the tips and tricks, and complications handling of the procedure from specialty experts. Those sessions must be <b>interactive</b> and based on pictures, videos, animations, 3D rendering software, augmented reality, etc.	3			
Theoretical Sessions			3	18%		
TOTAL			17	100%		
Does it qualify as a TPPT?				Yes, it qualifies as a TPPT		

## Part III: How to Submit an Event in CVS/e4ethics 2.0

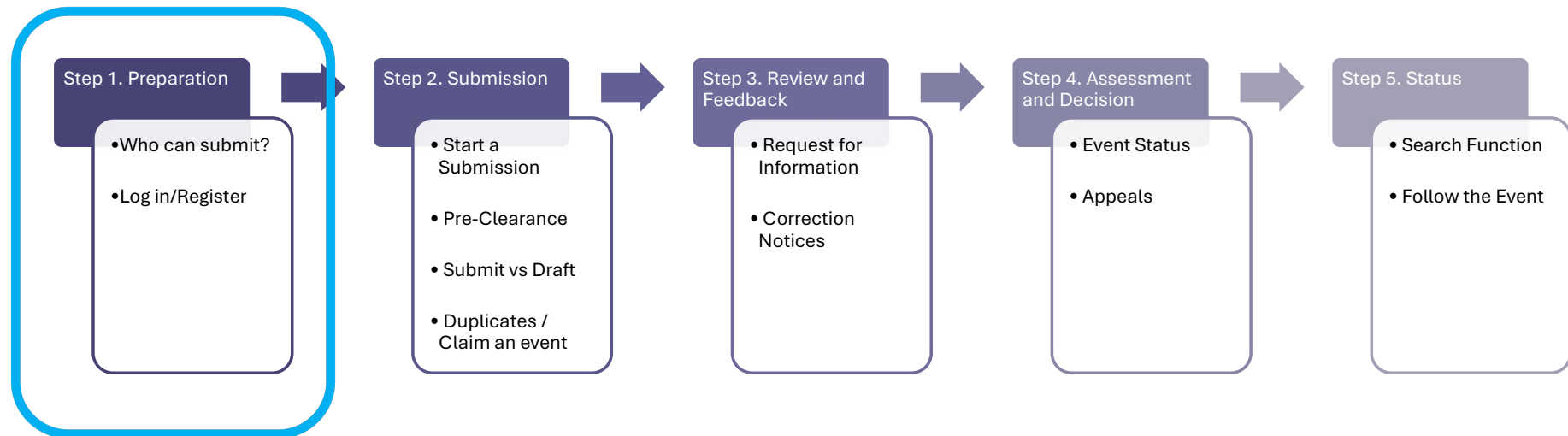
CVS/e4ethics 2.0 launched in July 2024



## Part III: How to Submit an Event in the CVS/e4ethics 2.0 Platform



## Part III: How to Submit an event in the CVS/e4ethics 2.0 Platform



# 1. Who can submit an Event in CVS/e4ethics 2.0?

The following categories of **stakeholders**:

- MedTech Europe corporate members; Mecomed members; EFPIA corporate members
- MedTech Europe national associations and associate members\*; EFPIA national associations and associate members
- Healthcare Organisations (HCOs) including hospitals
- Professional Conference Organisers (PCOs)

\* Please note that Members of the national associations who are not direct corporate members of MedTech Europe may only file a submission through their national association

## 2. Log In to CVS/e4ethics 2.0

### ➤ **Register as new user**

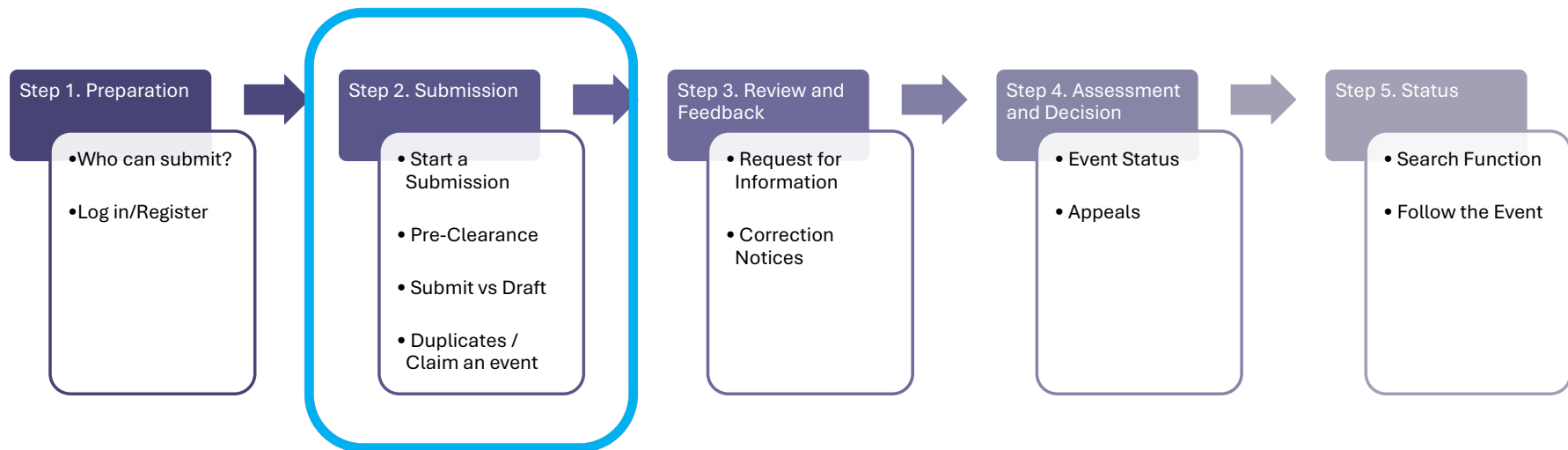
As a first-time user, you need to register and create a new profile:

<https://cvs.solutions.iqvia.com/register>

### ➤ **Submit an event**

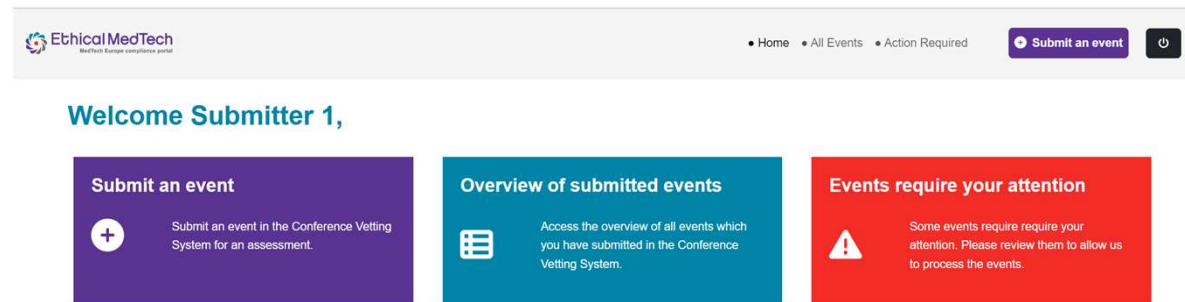
Once you have created a profile, log in on the page.

## Part III: How to Submit an event in the CVS/e4ethics 2.0 Platform



## 1. Click on “Submit an event”.

The information to be provided is very similar to the information required in the previous system.





## 2. Create the Event:

Enter the event identification details and Event Organiser information

### Submit an event

Follow the below procedure to submit an event

Event identification > Location > Venue > Audience & Scope 1 > Audience & Scope 2 > Scientific Programme > Catering > Social programme > Registration package > Additional information

#### Event identification

Event name *	<input type="text" value="Cheat Sheet 3"/>	Event acronym	<input type="text"/>
Event therapeutic area *	<input type="text" value="Other"/>	Event format *	<input type="text" value="In-Person"/>
Event type *	<input type="text" value="Third-Party Organised Event"/>	Event website	<input type="checkbox"/> Event website exists, if not , please explain, else provide url <input type="text" value="under construction"/>
Start date *	<input type="text" value="01-11-2024"/>	End date *	<input type="text" value="02-11-2024"/>
First Edition *	<input type="text" value="Yes"/>	Notification emails <small>(List comma seperated email address which (next to yourself) need to receive event updates)</small>	<input type="text"/>

#### Event organizer

☐ This event is organized by another organization than my organization **Emard-Dare**

Save & Next

# Submit an event

Follow the below procedure to submit an event

Event identification > Location > Venue > Audience & Scope 1 > Audience & Scope 2 > Scientific Programme > Catering > Social programme > Registration package > Add

## Event identification

Event name \*

Cheat Sheet 3

Event acronym

Event therapeutic area \*

Other

Event format \*

Event type \*

Third-Party Organised

Event website

Start date \*

01-11-2024

End date \*

First Edition \*

Yes

Event must be submitted no later than 50 days before the event. No exceptions.

Select “yes” if it is the first time you enter the event in CVS 2.0.

Specify if you are submitting this event on behalf of another organisation. If yes, please indicate which organisation (from the dropdown list or by adding the organization information).

## Event organizer

☐ This event is organized by another organization than my organization **Emard-Dare**

Event acronym

Event format \*

Event website

End date \*

Notification emails

*(List comma seperated email address which (next to yourself) need to receive event updates)*

☐ Event website exists, if not , please explain, else provide url

Explain why there is no website \*

Provide a valid link to the Event website or explain why it is not available.

Add any email address that should receive the notifications.

As soon as you click on Save & Next, the event is saved as a draft that you can modify later.

Save & Next

### 3. Location and Venue

Event created successfully

#### Edit an event : Cheat Sheet 3 (EMT-24-00043)

Follow the below procedure to edit an event

Event identification > Location > Venue > Audience & Scope 1 > Audience & Scope 2 > Scientific Programme > Catering > Social programme > Registration package > Additional information

##### Event location

Event location city \*

- Brussels Belgium
- Bruges Belgium
- Brunswick GA, USA
- Brusque State of Santa Catarina, Brazil
- Brunswick VIC, Australia

Previous

Cancel submission

Save & Next

Search for and select the Event city.

Location updated successfully

#### Edit an event : Cheat Sheet 3 (EMT-24-00043)

Follow the below procedure to edit an event

Event identification > Location > Venue > Audience & Scope 1 > Audience & Scope 2 > Scientific Programme > Catering > Social programme > Registration package > Additional information

##### Event venue

Venue Name \*

SQUARE Brussels Meeting Centre, Mont des Arts, Brussels, Belgium

Category of venue \*

Conference Center, Convention & Exhibition Center, Palais des Congrès

Venue website

https://square-brussels.com/

The venue will be identified using Google API

Previous

Cancel submission

Save & Next

## 4. Audience & Scope – Part 1

Please note that the questions focus on the **passive delegates** (i.e., the audience)

Venue updated successfully

**Edit an event : Cheat Sheet 3 (EMT-24-00043)**

Follow the below procedure to edit an event

Event identification > Location > Venue > Audience & Scope 1 > Audience & Scope 2 > Scientific Programme > Catering > Social programme > Registration package > Additional information

**Audience & scope - part 1**

How many Passive delegates do you expect? \*

Where will the Passive Delegates (audience, not speakers) mainly come from? \*

Can you provide more details about the countries the expected passive delegates will come from (not speakers)?

51-100

It is a European Event (only attended by HCP from Europe)

Spain, Portugal,Belgium, Sweden, Slovakia

Previous Cancel submission Save & Next Submit For Pre Clearance

National events are out of scope of CVS/e4ethics (except for events in the Mecomed region).

## 5. Pre-Clearance

On the same screen, you can submit for Pre-Clearance (events > 6 months in advance)

Venue updated successfully

**Edit an event : Cheat Sheet 3 (EMT-24-00043)**

Follow the below procedure to edit an event

Event identification > Location > **Venue** > Audience & Scope 1 > Audience & Scope 2 > Scientific Programme > Catering > Social programme > Registration package > Additional information

**Audience & scope - part 1**

How many Passive delegates do you expect? \*

51-100

Where will the Passive Delegates (audience, not speakers) mainly come from? \*

It is a European Event (only attended by HCP from Europe)

Can you provide more details about the countries the expected passive delegates will come from (not speakers)?

Spain, Portugal,Belgium, Sweden, Slovakia

Previous Cancel submission Save & Next

Submit For Pre Clearance

The pre-clearance is for events submitted at least 6 months in advance (assessment on the location and the venue only).

You can add the information about the scientific programme, catering, social programme, and registration package at any time, then **submit** into regular submission; but you must complete the regular submission no later than 35 days before the event starts.

## 6. Audience & Scope – Part 2

The questions help ensure the event is within the scope of CVS.

Audience & scope part 1 updated successfully

[Edit an event : Cheat Sheet 3 \(EMT-24-00043\)](#)

Follow the below procedure to edit an event

Event identification > Location > Venue > Audience & Scope 1 > Audience & Scope 2 > Scientific Programme > Catering > Social programme > Registration package > Additional information

### Audience & scope - part 2

You anticipate financial support from (tick all that apply)

☒ EFPIA members ☒ Mecomed members ☒ MedTech europe members

If the event takes place in an MedTech Europe country, do you anticipate that attending Healthcare Professionals will come from at least 2 countries covered in the scope of Medtech Europe? \*

Yes

If the event takes place outside the MedTech Europe or Mecomed geographic area, do you anticipate that the event will be attended by at least one Healthcare Professional registered and practicing in the MedTech Europe Geographic Area? \*

Not Applicable

Do you anticipate that the event will be attended by at least one Healthcare Professional registered and practicing in the Mecomed Geographic Area? \*

Yes

Do you anticipate the participation of at least 500 Healthcare Professionals coming from at least 5 EFPIA countries covered in the scope of the EFPIA Code? \*

Yes

Previous Cancel submission Save & Next

Select the categories that apply – it helps us determine whether it is in scope of CVS or e4ethics

Example: If you answer « No » to all the questions, it is not in scope.

## 7. Scientific Programme

- Must be in **English**
- You can add a link to the programme on the website **and/or** upload 1 pdf file (in English)

### Edit an event : Cheat Sheet 3 (EMT-24-00043)

Follow the below procedure to edit an event

[Event identification](#) > [Location](#) > [Venue](#) > [Audience & Scope 1](#) > [Audience & Scope 2](#) > [Scientific Programme](#) > [Catering](#) > [Social programme](#) > [Registration package](#) > [Additional information](#)

#### Scientific Programme

Either link or file is required

Please add the link to the scientific programme

Please upload the scientific programme

Previous

Cancel submission

Save & Next



## 8. Catering

- Identify the hospitality provided to the delegates
- Align the answers with the registration package
- Lunches and coffee breaks are usually organised at the Event Venue. Specify if located elsewhere
- Specify any entertainment

Follow the below procedure to edit an event

Event identification > Location > Venue > Audience & Scope 1 > Audience & Scope 2 > Scientific Programme > Catering > Social programme > Registration package > Additional information

### Catering

Is there any sort of catering (coffee breaks, lunches, dinner, ...) foreseen at the event? \*

Yes

You answered that catering is foreseen. Excluding coffee breaks and lunches that take place at the Event venue, please specify any catering that is foreseen at the Event. If you select other, please specify which catering you refer to

- ☒ Dinner/Gala Dinner
- ☒ Welcome/Closing Reception/Ceremony
- ☐ Networking Event/cocktail/Social activity
- ☐ Other (Please specify)

### Information on Dinner/Gala Dinner

Is the catering payed for?

Separate fee to be paid by the HCPs

What is the fee?

150

Is the fee published on the website or leaflet? Please provide the link

<https://www.ethicalmedtech.eu/conference-vetting-system/assessment-criteria/>

Please specify where it takes place

Takes place at the Event venue

Is any form of entertainment such as live music (with a band/DJ), live show, culture, sight-seeing, walking tours, cruise, sporting event, etc – organized?

Yes

### Information on Welcome/Closing Reception/Ceremony

Is the catering payed for?

Included in the registration package

Please specify where it takes place

Takes place at the Event venue

Is any form of entertainment such as live music (with a band/DJ), live show, culture, sight-seeing, walking tours, cruise, sporting event, etc – organized?

No

## 9. Social programme

### Edit an event : test Aug 2025 (EMT-25-00082)

Follow the below procedure to submit an event

Event identification > Location > Venue > Audience & Scope 1 > Audience & Scope 2 > Scientific Programme > Catering > Social programme > Registration package > Additional information

#### Social programme

If the catering section does not already include this information, could you please specify any social activity with entertainment (e.g. live music with a band, live show, sightseeing tours, cruise, sporting events, DJ) is foreseen. \*

Yes

Please detail any planned entertainment, even if it is subject to a separate fee paid by the HCP

Can you please detail the social Programme \*

Entertainment foreseen during the Gala Dinner. A DJ will come after the dinner. The separate fee of 150,- covers the cost of the meal and the entertainment. The fee is at market value.

There is a city tour with a guide on the 2nd evening. The fee is published on this website (<https://www.viator.com/fr-FR/tours/Barcelona/Sagrada-Familia-Guided-express-english-tour/d562-190179P1>) and is the public fee (56€).

Is the social programme or entertainment \*

Separate fee to be paid by the HCPs?

What is the fee?

150€ for the Gala dinner, 56€ for the tour

Is the fee published on the website or leaflet? Please provide the link

<https://www.ethicalmedtech.eu/conference-vetting-system/assessment-criteria/>

Describe the social activities, specifically the type of entertainment planned during the social programme.  
e.g. city tour, networking events with a DJ, or live music

Previous

Save & Next

Next

# 10. Registration package

Event identification > Location > Venue > Audience & Scope 1 > Audience & Scope 2 > Scientific Programme > Catering > Social programme > Registration package > Additional information

Registration package

What is included in the registration package ?

Usually takes place at the Event Venue

☒ Access to the scientific sessions

☒ Lunches/coffee breaks

☒ Gala dinner/welcome reception/networking event

☒ Accommodation

☒ Conference bags

☐ Gifts, Prizes

☐ Guided Tour

☐ Childcare

☒ please specify:

Aligned with Catering section : Networking reception included in the registration

Describe what is included in the bag

Guided tour was subject to a separate fee, so not in the registration package

Must be charged separately to the HCP

Included in the registration package?

Which hotel is foreseen for the lodging? Please provide the name of the hotel \*

ibis hotel

Please provide hotel website

https://ibis.accor.com/en/destination/city/hotels-brussels-v0627.html

Please explain what others include into registration package \*

Book "Knee surgery" from John Doe and Jane Doe, Science Edition

Previous

Cancel submission

Save & Next

Next

MedTech Europe  
from diagnosis to cure

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# 11. Additional information

## Edit an event : Cheat Sheet 3 (EMT-24-00043)

Follow the below procedure to edit an event

Event identification > Location > Venue > Audience & Scope 1 > Audience & Scope 2 > Scientific Programme > Catering > Social programme > Registration package > Additional information

### Additional information or document

Please upload any additional information (max 1 file, 5MB size)

Please provide any clarification deemed needed for the assessment

Choisir un fichier

Aucun fichier choisi

Old EMT40123

If the Event was already submitted in the old CVS, provide the old reference number.

Previous

Cancel submission

Submit event for review

Save as draft

***Don't forget to submit, otherwise it remains in draft status.***

Compliance Officers do not see the draft and it is not in the queue for review.

## 12. Final and Important Step : Submit the Event

Scope 1 > Audience & Scope 2 > Scientific Programme > Catering > Social program

Submission validation

Your event is about to be submitted for review. Please make sure your event is complete and contains accurate information.

☒ I confirm the event i'm about to submit contains information the correct information.

Submit event for review

Previous Cancel submission Submit event

EthicalMedTech  
MedTech Europe compliance portal

• Home • All Events • Act

Submitted for full review

### Welcome Submitter 1,

**Submit an event**  
Submit an event in the Conference Vetting System for an assessment.

**Overview of submitted events**  
Access the overview of all events which you have submitted in the Conference Vetting System.

**Events re**

From: Conference Vetting System <cv@ethicalmedtech.eu>  
Sent: 23. oktober 2025 19:28  
To:   
Subject: EMT-25-01234 - Event Submitted for Full Review in the Conference Vetting System (CVS)

EthicalMedTech  
MedTech Europe compliance portal

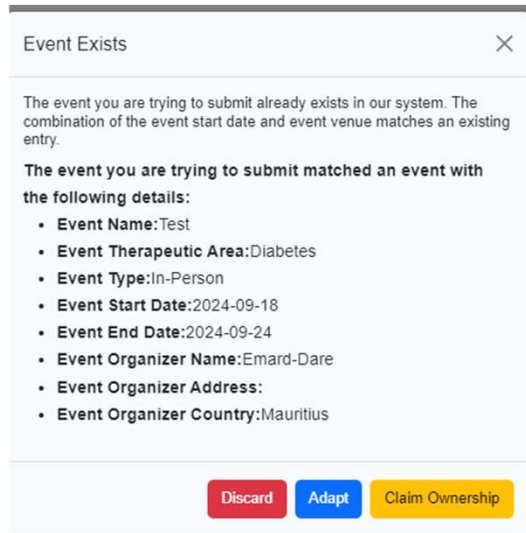
EMT Number: EMT-25-01234  
Event Name:   
Dates of the Event: 2026-06-23 to 2026-06-25  
Location:   
Event Link: [%7bevent\_url%7d]https://cv.solutions.iqvia.com/event/ /edit  
Event EMT-25-06727 submitted for full review.

Dear Anne Bystrup,

We hereby acknowledge receipt of your submission request for the Event 'Masterclass', which will take place from 2026-06-23 to 2026-06-25 in (herewith referred to as the "Event").

# Duplicates & Claim Ownership

A similar event exists in the system.



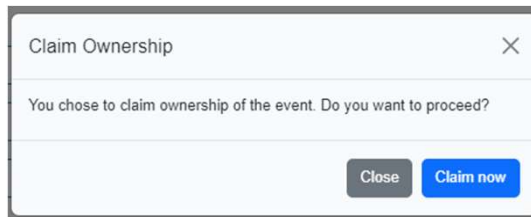
Event Exists

The event you are trying to submit already exists in our system. The combination of the event start date and event venue matches an existing entry.

The event you are trying to submit matched an event with the following details:

- Event Name:Test
- Event Therapeutic Area:Diabetes
- Event Type:In-Person
- Event Start Date:2024-09-18
- Event End Date:2024-09-24
- Event Organizer Name:Emard-Dare
- Event Organizer Address:
- Event Organizer Country:Mauritius

Discard Adapt Claim Ownership



Claim Ownership

You chose to claim ownership of the event. Do you want to proceed?

Close Claim now

- **Avoid duplicates!** Always check upfront in the search if the event was already submitted.
- Automated control based on several Event details.
- If you're the organiser, you can claim ownership, so that you can adapt the Event.

Adapt: Allows you to change the Event details.  
Discard: Deletes the record you just created.

# Summary for a submission

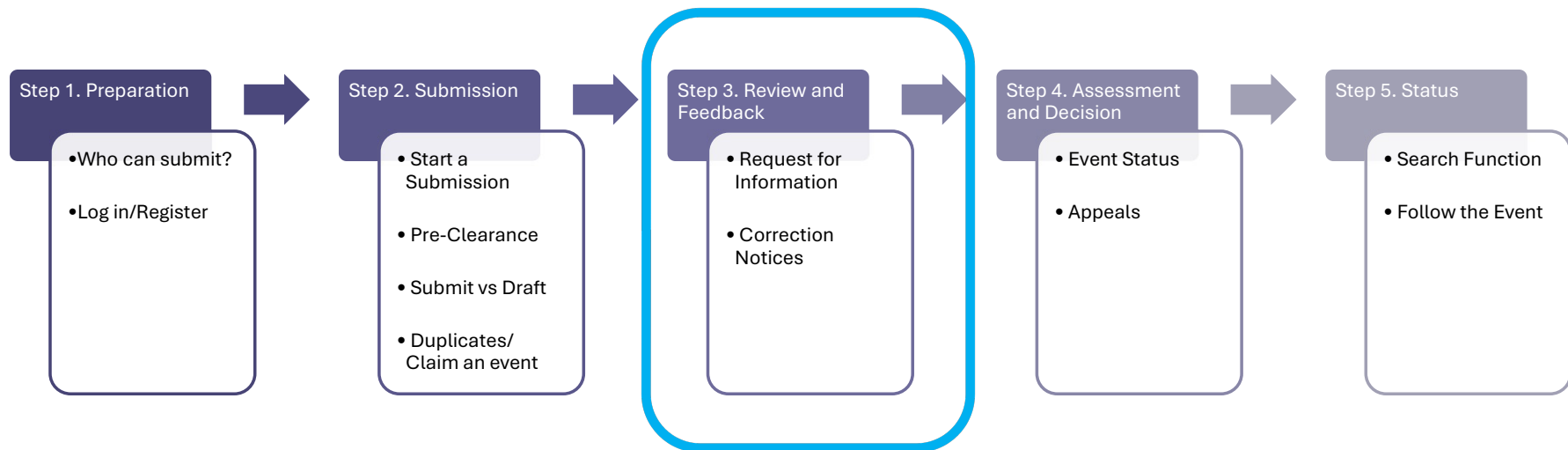
## Step-by-step

1. Click on « Submit an event »
2. Create the event
3. Location and venue
4. Audience and scope – Part 1: specify where the HCPs are from
5. OPTIONAL: Submit as pre-clearance (6 months in advance)
6. Audience and scope – Part 2: information about sponsors and attendance
7. Scientific Programme
8. Catering
9. Social programme
10. Registration package
11. Additional information if relevant for the assessment
12. **Submit the event**

## Checklist

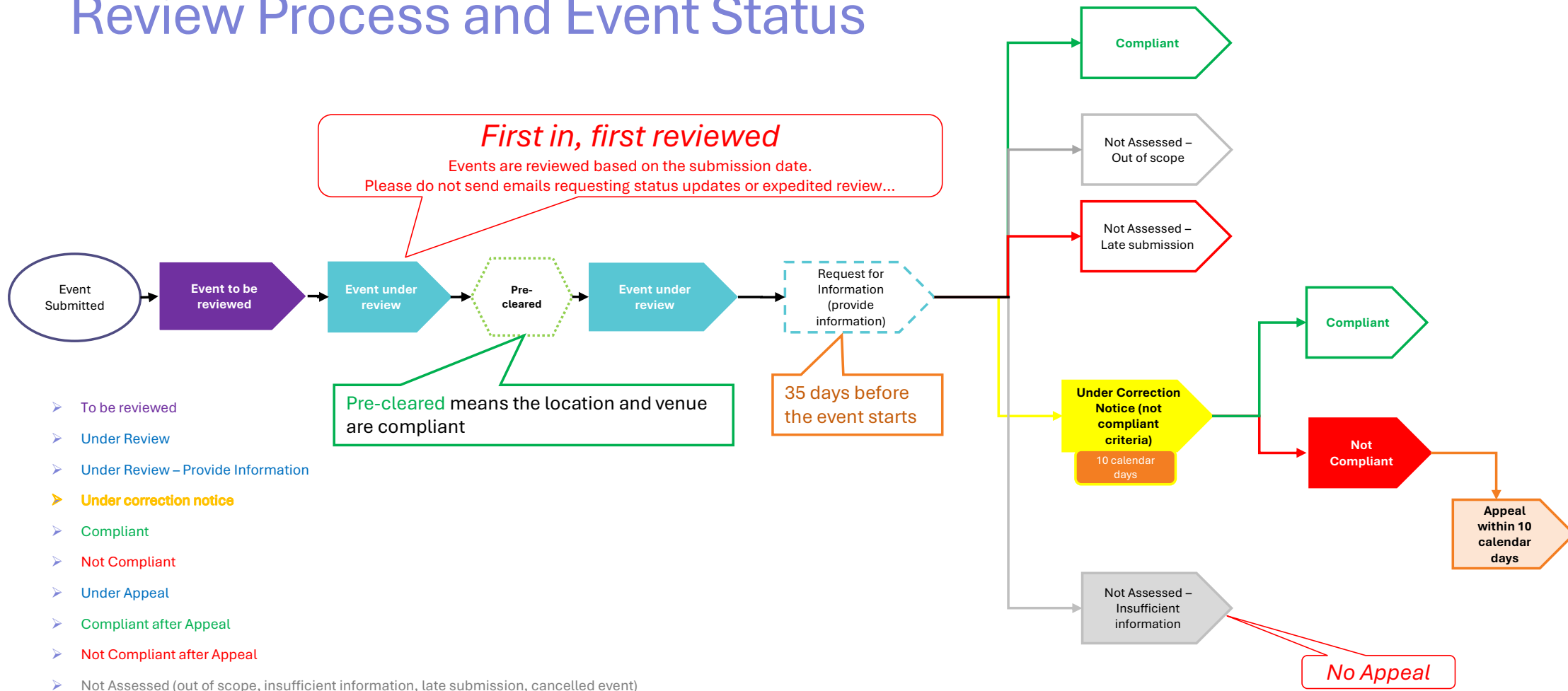
- ☐ Scientific programme in English (attachment and/or link)
- ☐ Details about catering
- ☐ Information about social activities and entertainment – *specify if at any point live music, sightseeing, city/museum tours, live show, are planned and subject to a separate fee*
- ☐ Items of the registration package
- ☐ Event website with all the information, including the fees for the activities not included in the registration package
- ☐ If a previous edition was already submitted in CVS 2.0, the CVS 2.0 EMT number of the previous edition
- ☐ Any other relevant information

## Part III: How to Submit an event in the CVS/e4ethics 2.0 Platform






# Review Process and Event Status



# Request for Information

- You receive an email notification specifying the requested information.
- Visible in the messaging (red bubble).
- Reply through the messaging system (do not reply via email).

Status	Action Required	Event Name	Therapeutic area	City	Start date	End date	Actions
Waiting for information	▲	test Aug 2025 EMT-25-00082	Other	Bremen	19/12/2025	20/12/2025	 

 Home All Events Action Required Submit an event

Communication History : EMT-25-00082 test Aug 2025

Opened  
Scientific programme  
1 minute ago

Closed  
Gala dinner  
3 minutes ago

Closed  
Correction Notice - 2025-11-18  
8 minutes ago


Please provide details about the Gala dinner. Where will it take place? What type of entertainment is foreseen? Please confirm whether a separate fee will be paid by the HCP.  
2025-11-18 16:06

Gala dinner was cancelled  
2025-11-18 16:09

Thanks - noted  
2025-11-18 16:09

*Information must be provided at least 35 days before the event starts*

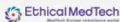
# Event under Correction Notice

Under Correction Notice		test Aug 2025 EMT-25-00082	Other	Bremen	19/12/2025	20/12/2025	 
-------------------------	---	-------------------------------	-------	--------	------------	------------	---

Text of the correction notice

You can reply to the correction notice (e.g., to specify which corrections were made).

Important: You must update the Event details, save and « Submit » again to send it back for review.

 Home All Events Action Required Submit an event

Communication History : EMT-25-00082 test Aug 2025

Opened 2 minutes ago

Correction Notice - 2025-11-18

2025-11-18 16:00

**-1- The Programme is not compliant**

CVS criterion: The educational programme in English should present a clear schedule with no gaps during the Event scientific sessions.

- A minimum of 6 hours for a full conference day and 3 hours for a half day is required.

*There is a gap on the first day. The programme finishes at 2 p.m., no scientific session is foreseen in the afternoon. The programme only resumes on day 2 at 8.30 am.*

*On day 2 the sessions only last 2 hours, while it is a full day programme.*

*Please review the programme so that there is no gap in the programme and the minimum duration of the scientific sessions is reached.*

**-2. The communication is not compliant.**

CVS criterion: "Advertising support (brochures, website and other materials) should highlight the scientific nature of the programme content. They should not emphasize the geographic location and should not make excessive or inappropriate references to or contain images of entertainment, sporting events or other non-scientific activities.

- No material promoting the destination of the Event (tourism pictures or information) should be hosted on the website. Only practical travel information (how to reach the conference venue or where to find accommodation) can be hosted on the website of the Event.

*The Event website promotes the destination of the congress. Please remove the page promoting the location, including the pictures. Also remove the sentence "Please come and visit the beautiful waterfalls of Bremen."*

File Edit View Insert Format Upgrade

Paragraph B I Paragraph


The Event website was corrected.

Please find attached the updated programme.

Attachment


Choisir un fichier Aucun fichier choisi

Reply

 MedTech Europe  
from diagnosis to cure

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# Event under Correction Notice

 Edit the Event to implement the requested corrections.

Under Correction Notice



test Aug 2025  
EMT-25-00082


Other

Bremen

19/12/2025

20/12/2025



 Ethical MedTech  
MedTech Europe compliance portal

[Home](#) [All Events](#) [Action Required](#) [Submit an event](#) [\(+\)](#)

[Edit an event : test Aug 2025 \(EMT-25-00082\)](#)  
Follow the below procedure to edit an event

**Correction Notice!** Once corrections are made, the event needs to be submitted again.

**-1- The Programme is not compliant**

**CVS criterion:** The educational programme in English should present a clear schedule with no gaps during the Event scientific sessions.

- A minimum of 6 hours for a full conference day and 3 hours for a half day is required.

*There is a gap on the first day. The programme finishes at 2 p.m., no scientific session is foreseen in the afternoon. The programme only resumes on day 2 at 8.30 am.*

*On day 2, the sessions only last 2 hours, while it is a full day programme.*

*Please review the programme so that there is no gap in the programme and the minimum duration of the scientific sessions is reached.*

**-2- The communication is not compliant.**

**CVS criterion:** "Advertising support (brochures, website and other materials) should highlight the scientific nature of the programme content. They should not emphasize the geographic location and should not make excessive or inappropriate references to or contain images of entertainment, sporting events or other non-scientific activities.

- No material promoting the destination of the Event (tourism pictures or information) should be hosted on the website. Only practical travel information (how to reach the conference venue or where to find accommodation) can be hosted on the website of the Event.

*The Event website promotes the destination of the congress. Please remove the page promoting the location, including the pictures. Also remove the sentence "Please come and visit the beautiful waterfalls of Bremen."*

[Event identification](#) > [Location](#) > [Venue](#) > [Audience & Scope 1](#) > [Audience & Scope 2](#) > [Scientific Programme](#) > [Catering](#) > [Social programme](#) > [Registration package](#) > [Additional information](#)

**Event identification**

Event name \*

test Aug 2025

Event therapeutic area \*

Other

Event type \*

Third-Party Organised Event

Start date \*

19-12-2025

First Edition \*

Yes

Event acronym

Event format \*

In-Person

Event website

☐ Event website exists, if not , please explain, else provide url  
Explain why there is no website \*  
under construction


End date \*


20-12-2025

Notification emails  
(List comma separated email address which (next to yourself) need to receive event updates)

# Event under Correction Notice

Under Correction Notice		test Aug 2025 EMT-25-00082	Other	Bremen	19/12/2025	20/12/2025	 
-------------------------	---	-------------------------------	-------	--------	------------	------------	---

 **Save the changes and re-submit the event on the last screen**

Home All Events Action Required Submit an event

**Edit an event : test Aug 2025 (EMT-25-00082)**  
Follow the below procedure to edit an event

**Correction Notice!** Once corrections are made, the event needs to be submitted again.

**-1- The Programme is not compliant**

**CVS criterion:** The educational programme in English should present a clear schedule with no gaps during the Event scientific sessions.

- A minimum of 6 hours for a full conference day and 3 hours for a half day is required.

*There is a gap on the first day. The programme finishes at 2 p.m., no scientific session is foreseen in the afternoon. The programme only resumes on day 2 at 8.30 am.*

*On day 2, the sessions only last 2 hours, while it is a full day programme.*

*Please review the programme so that there is no gap in the programme and the minimum duration of the scientific sessions is reached.*

**-2- The communication is not compliant.**

**CVS criterion:** Advertising support (brochures, website and other materials) should highlight the scientific nature of the programme content. They should not emphasize the geographic location and should not make excessive or inappropriate references to or contain images of entertainment, sporting events or other non-scientific activities.

- No material promoting the destination of the Event (tourism pictures or information) should be hosted on the website. Only practical travel information (how to reach the conference venue or where to find accommodation) can be hosted on the website of the Event.

*The Event website promotes the destination of the congress. Please remove the page promoting the location, including the pictures. Also remove the sentence "Please come and visit the beautiful waterfalls of Bremen."*

[Event identification](#) > [Location](#) > [Venue](#) > [Audience & Scope 1](#) > [Audience & Scope 2](#) > [Scientific Programme](#) > [Catering](#) > [Social programme](#) > [Registration package](#) > [Additional information](#)

**Additional information or document**  
Please upload any additional information (max 1 file, 5MB size)  
Please provide any clarification deemed needed for the assessment

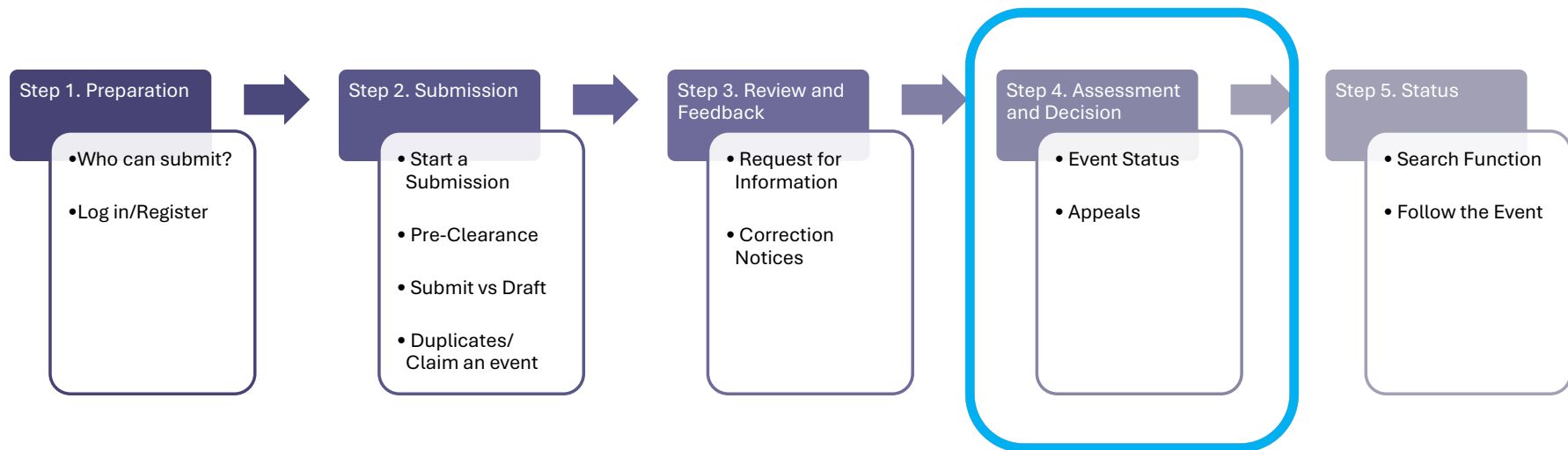
Choisir un fichier

Aucun fichier choisi

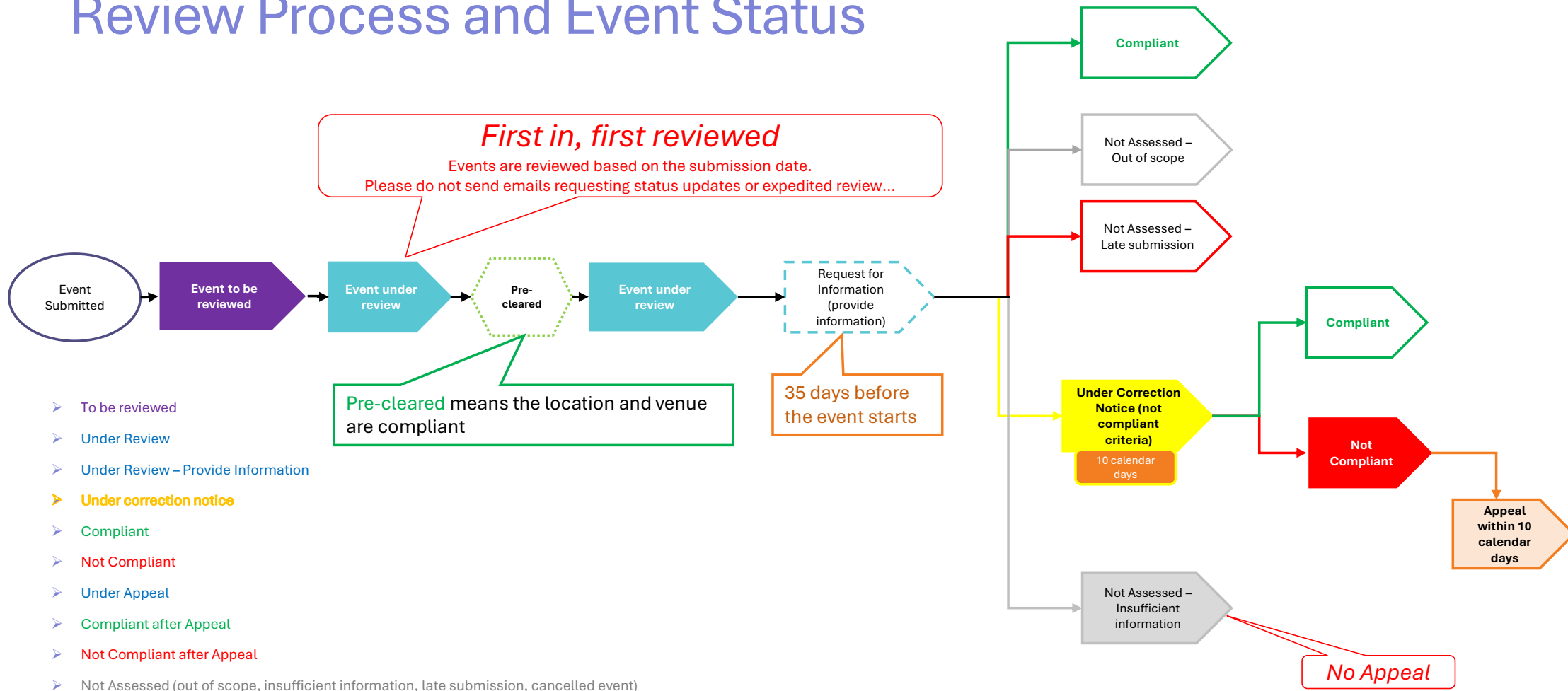
Previous

Submit your changes

## Part III: How to Submit an event in the CVS/e4ethics 2.0 Platform








# Review Process and Event Status








## Appeal via CVS 2.0

*You may file an appeal for a Not Compliant Event only.*

Status	Action Required	Event Name	Therapeutic area	City	Start date	End date	Actions
Not Compliant		Test EMT-24-00050	Diabetes	Brussels	18/09/2024	24/09/2024	   

In your appeal:

-  Explain why the event complies with the criteria.
-  Add any supporting attachment (1 file).
-  All relevant information must be provided by the time of the Appeal (not considered at a later stage).
-  The case is then reviewed by the Compliance Panel .
-  The Compliance Panel's decision is final.

Appeal Event! Confirmation Required

Are you sure you want to appeal this event? Please note that this action is irreversible. Please fill the details below.

Appeal Reason \*

Please specify why you are appealing this event

Supporting Document

Choisir un fichier

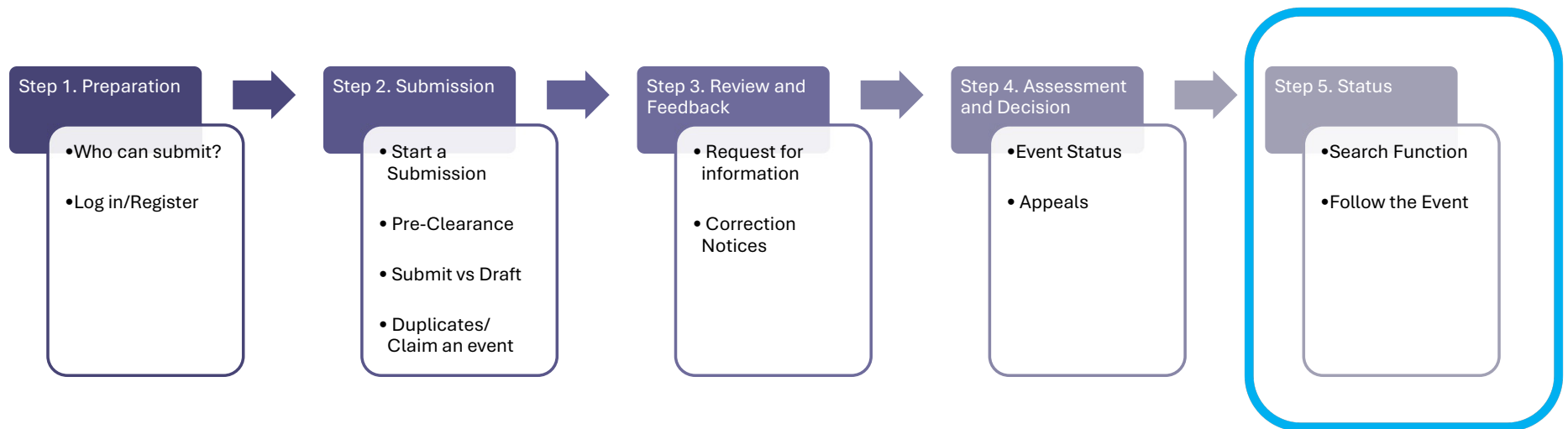
Aucun fichier choisi

Close

Submit appeal




## Part III: How to Submit an event in the CVS/e4ethics 2.0 Platform




# Search Function and Event Status

## Search for Events

 MedTech Europe compliance portal



• Overview • All Users • Configuration • All Events • Action Required • Claims • Overview



### Events

This is short description

Event name	From	To	Organizer
Select therapeutic area	Country	City	Status
Event type	Select Emt		

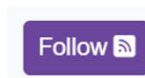



## Calendar view removed


*Please do not email regarding the status of an Event.*

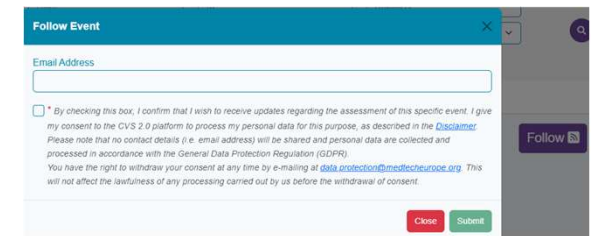
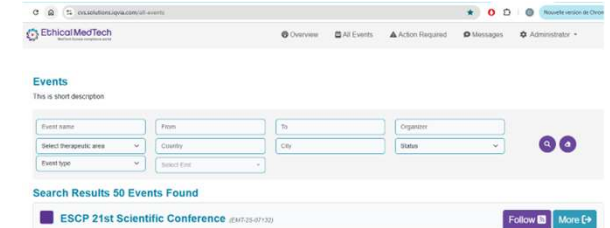
## Follow the Event and Event Status

 On the public page, a button is available for each event.



 Provide your email address and you will be notified when the event status changes.

 You will receive notification about the progress of the assessment.



*Please do not email regarding the status of an Event.*

## Part IV: AOB



- Ethical MedTech Logo

- Fill in the form
- <https://www.ethicalmedtech.eu/conference-vetting-system/ethical-medtech-logo/>
- A new request must be submitted for each event



### Termination of the Trusted Partner Programme

- No Trusted Partner logo should no longer be used

# Summary

- ✓ Conference Vetting System (CVS) and e4ethics: Scope and Governance
- ✓ CVS Criteria: Assessment and Application
  - 5 Assessment Criteria
  - Specific requirements for Third-Party Procedure Training (TPPT)
- ✓ Step-by-Step of a Submission in CVS/e4ethics 2.0 and Review Process
- ✓ Ethical MedTech Europe Updates
  - Process for Ethical MedTech logo
  - Reminder: End of the Trusted Partner Programme

## > Contacts

For more information, please

- Visit the Ethical MedTech website at [www.ethicalmedtech.eu](http://www.ethicalmedtech.eu)
- Contact the Compliance Officers at
  - **Dhana Ong** [dhana.ong@ethicalmedtech.eu](mailto:dhana.ong@ethicalmedtech.eu)
  - **Sara Abanto** [sara.abanto@ethicalmedtech.eu](mailto:sara.abanto@ethicalmedtech.eu)
- Please do not email regarding the status of an Event. Check the status online

# Thank you for the support

The CVS team